

# IDOH+ Admissions requirements and Guidelines

(Updated August 2021)

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*Thank you for your interest in the EMJMD IDOH+ (Erasmus Mundus Joint Master Degree in Infectious Diseases and One Health)!*

*If you are interested in this Master of Science Programme and would like more information, please refer to the website: <https://infectious-diseases-one-health.eu>.*

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## IMPORTANT NOTICE:

ONLY CORRECTLY COMPLETED AND SUBMITTED APPLICATIONS ARE ACCEPTED AND CONSIDERED FOR ELIGIBILITY VERIFICATION. AT THE END, CAREFULLY CHECK YOU CLICK ON THE SUBMIT BUTTON TO VALIDATE YOUR APPLICATION.

## Application procedure General Information:

Your application's assessment will be based on the following criteria: Academic results (35%), academic background (20%), cover letter (10%), English proficiency (5%), letters of reference (10%), Professional experience (20%).

Each application is assessed independently by 2 different persons and in the case of a 10% (or more) difference appears, a third-party assessment is done.

Please note that we do consider internship-traineeship as professional experience. Only experience in the fields related to the master programme topics is taken into account to be considered.

Work experience is not mandatorily required, it has already occurred we selected students who just had obtained their bachelor's degree (young graduates) so could not gain professional experience before entering the program course.

All assessed applications are then ranked using final score and best ranked candidates of each category (partner countries or programme countries) are interviewed. We usually conduct around 100 interviews (more or less 10% depending on the number of applications assessed) per intake selection procedure.

The scholarships are granted on the excellence criteria basis and in the respect of the EACEA rules. Any person applying to this programme course entrance is considered as competing for the possible grant of an available one.

Applicants indicate in the form if, in case of non-selection for a scholarship, they would accept being considered for a self-funding student seat. This will be checked again during the interviews stage, to avoid offering self-funding seats to students who would not be able to finance or afford to come without the scholarship support.

# 1. Admissions requirements

## 1.1 Academic qualifications

To be eligible for application, students need to have been awarded of at least a **Bachelor's degree or an equivalent degree of 180 ECTS with a major in immunology, infectious disease, biomedicine, microbiology or a similar topic, from an accredited university.**

Students coming from the fields of medicine, or from pharmaceutical or veterinary studies are also eligible to apply.

Students with nursing or dentistry backgrounds don't have the most suitable background.

The website of the University of Edinburgh describes more precisely the minimal requirements for admission depending on the country of graduation (<https://www.ed.ac.uk/studying/international/postgraduate-entry>)

The student must supply details of his/her Bachelor degree. Required information includes the name of the degree, a link to any web-based information about the degree (if applicable), the country and university awarding the degree, the date of the graduation, the major areas of study and the final result (1st or 2nd class honours and division, distinction or merit etc).

**A student in his/her final year of bachelor degree (or equivalent) is eligible to apply.** He/she will provide instead of the diploma, a letter from the university attesting of the graduation date and student's situation. **Graduation date must be before the start of the programme.**

## 1.2 Academic results

For the IDOH+ programme, the student must have achieved at least upper 2nd class honours (Honours 2.1; 2nd class honours upper division; Honours 2A etc) or equivalent.

He/she will also be asked to provide the same information about any other degree or tertiary level qualification he/she has obtained.

## 1.3 References (One is mandatory. Up to 3 referees accepted)

The student must supply details of at least one Academic or professional referee (Minimum 1 mandatory and maximum of 3, the 2 additional referees are optional). For each reference he/she should provide the name, email contact and if applicable, the URL of the referee's home page. Once the details of the referee(s) are saved in the applications' portal form (by clicking on SAVE button), the referee receives a triggered email requesting for a letter of reference/recommendation and instructions with the link for uploading it directly in the applicant's file.

The applicant is not allowed to upload the document him/herself.

## 1.4 Work experience

The student will be asked to provide details of the organization, country and homepage, the type of employment, (position and area), the start date and duration.

We consider internships/traineeships as work experience.

## 1.5 Language skills

All applicants must have one of the following qualifications as evidence of their English language ability:

- An undergraduate or higher degree, that was taught and assessed in English in a majority English speaking country **as defined by UK Visas and Immigration** (<https://www.gov.uk/student-visa/knowledge-of-english>)

OR

- An undergraduate or masters degree from a university **on the list of approved universities in non-majority English speaking countries** which can be found on the University of Edinburgh's website:

<https://www.ed.ac.uk/studying/postgraduate/applying/your-application/entry-requirements/english-requirements/approved-universities>

**Degrees taught and assessed in English must be no more than two and a half years old** at the beginning of the degree programme.

OR

- A certificate of English competency from one of the following agencies, at the standard indicated:
- IELTS Academic: total 6.5 (at least 6.0 in each module)
- TOEFL-iBT (including Special Home Edition): total 92 (at least 20 in each module)
- PTE(A): total 61 (at least 56 in each of the "Communicative Skills" sections; the "Enabling Skills" sections are not considered)
- CAE and CPE: total 176 (at least 169 in each module)
- Trinity ISE: ISE II with distinctions in all four components
- LanguageCert International ESOL: At least B2 Communicator - High Pass overall with a Pass in each component

**Language tests must be no more than two years old at the beginning of the IDOH+ programme**, except for CAE and CPE which must be no more than 3 and a half years old.

## 2. How to apply Guidelines

These guidelines will help you preparing and implementing your application via the online application portal.

Usually, applications start on mid-December year N and close at the beginning of February year N+1 (for a programme start on September N+1). For example, applications for the intake 2022-2024 will start on December 2021 and end in February 2022.

When you are ready to apply after carefully having read these following useful instructions, shall you go to the "How to apply" page of the IDOH+ website: <https://www.infectious-diseases-one-health.eu/how-to-apply-1/how-to-apply/>

1. Access to the application portal from the IDOH+ website:
  - a. "How to apply" highlighted words are a redirection button to the application portal. Click on it.
  - b. After the sentence "To the application portal" Click the "**click here**" button

This will direct you to the dedicated online application portal.

- c. You could also choose on the menu on the left "Application Portal" and then click on the sentence "Go to IDOH Application portal".

2. Register an account and log in with your username and password
3. Complete the on-line test (to be done before submitting the application).
4. Complete the application forms and upload the mandatory attachments (you will be notified by email of the progress of your application)
5. **Make sure that your referee(s) received the instructions with link email and uploaded the required recommendation letter before the application deadline. Enter referee's (s') information the soonest as possible to give your referee(s) enough time to write and submit the letter of reference/recommendation.**
6. Submit your application before the end of the application period (note that you cannot apply to more than three Erasmus Mundus programmes at a time)
7. Make sure you've received an acknowledgment by email confirming your application is successfully submitted.

**Before You Start**

Before you start, ensure you have the following documentation at hand. All documents must be in English and stamped by a public institution certifying that they correspond to the original counterpart in your local language. You will have to upload them in pdf format with your application form/file.

Shortlisted candidates will be asked to supply certified copies by regular mail (registered mail or courier service) or to present the documents at their arrival in Tours.

1. Cover letter (stating the reasons of your interest, the purpose on how you wish to use the Masters to further your career/education and anything you would consider relevant for your application to share with the Selection Committee)
2. Proof of identity (a pdf scan copy of id card accepted for EU citizens only, or passport full identification page AND birth certificate)
3. Photograph (passport size)
4. Proof of place of residence
5. Detailed CV
6. Bachelor certificate (at least 180 ECTS obtained in 3 years) and certified translation
7. Other diploma and certified translations made by a sworn translator
8. Certified translated transcripts of study results
9. If relevant, copies of contracts of employment (with certified translations)
10. Proof of residence, study, training or work in a Programme Country if you are a national of a Partner Country but will benefit from the Programme Country status on the basis of the 12 months residency rule, or if your country of residence is different from your country of nationality at the time of your application, which may affect the level of stipend and travel allowance you can receive.

You must tell us where you have been resident during the five years preceding your application (backwards from the end of the application procedure. For example between Feb 2017 and Feb 2022 for an application procedure ending in Feb 2022) and supply proof of your residency status. Suitable proof includes residence permits, evidence of employment or study for a specific period. If you believe your country of residence is different from your country of nationality but you do not have complete documentation to support this, please provide a list of the dates and places of your residence in the last five years with any documents you have and include a declaration of honour that this is a true record.

11. Proof of English proficiency. If you are providing a certificate of English competency, it must be obtained no more than two years before the commencement of your programme (ie no earlier than September two years before you would start your EMJMD programme).

Please note that no application can be considered without the proof of English proficiency, and this can take some time to obtain, so we suggest that this should be your priority.

12. Email address of at least one referee who will have to upload a recommendation letter (on headed paper, dated and signed) for your application. You may provide details of up to three referees.

Kindly use this application guide and [FAQ](#) to help you throughout the application process or contact us using coordinators' email address (<mailto:master-emjmd-idoh@univ-tours.fr>) if you do not find similar question of your concern nor answer to it.

All submissions will initially be checked for compliance with the requirements. In case of incorrect mandatory files, you will be notified and would have time to amend your submission before the deadline. We strongly advise you to submit your application in advance of the deadline, if possible.

Please note that your personal data are confidential but will be sent to the EACEA and may be used by other bodies involved in the management of Erasmus Mundus (i.e European commission, Erasmus Mundus National structures, EU delegations, Erasmus Mundus Student and alumni association) for facilitating the student candidate access to the joint programme.

## Registration

All fields are required. You will be asked to fill in some personal details and create a username and password for your account with the online application portal.

After submitting the form for registration, you will receive an email confirming your submitted personal data, along with the necessary login information and link for the confirmation of your email address

## Completing the on-line test

You are required to complete this test which is designed to assess your basic knowledge of key biological concepts, infectious diseases and data interpretation. The test consists of 36 questions chosen from a random pool of questions. All questions are multiple choice. **Please choose the most correct answer** from the four possible answers presented.

Note that you **must** complete the test in one session; you cannot save your answers and come back to the test later. Please ensure that you have adequate time available (up to 60 minutes) before you start the test.

## Filling in the application form

All fields are mandatory. You will be asked for further personal details which are important in establishing your student status and contact information.

You must supply information on your nationality and country of residence as this determines whether you are a Programme Country or Partner Country student.

Scholarships and fees differ depending on student category. See the Partner Country/Programme Country and Finance pages of the IDOH+ website (<https://www.infectious-diseases-one-health.eu>). We also accept self funded students and those with scholarships from other sources, up to our quota of available places on the IDOH+ programme.

You will also be asked whether you have a physical disability or special needs. It is important for us to know this so we can plan for you to have the most valuable experience during your studies.

We would also like to know how you found out about the IDOH+ programme.

## Academic qualifications

You must supply details of your Bachelor degree, so please make sure you have these available. Required information includes the name of the degree, a link to any web based information about the degree, the country and university awarding the degree, the date of your graduation, the major areas of study and your final result (1st or 2nd class honours and division, distinction or merit etc).

For the IDOH+ programme you must have achieved at least upper 2nd class honours (Honours 2.1; 2nd class honours upper division; Honours 2A etc) or equivalent. See the APPLY page of the IDOH+ website (<http://www.infectious-diseases-one-health.eu>) for a list of equivalent qualifications.

The University of Edinburgh has information on the minimum requirements for postgraduate study (<https://www.ed.ac.uk/studying/international/postgraduate-entry>). You must have achieved at least this level for your application to be considered.

You will also be asked to provide the same information about any other degree or tertiary level qualification you have obtained.

## References (One mandatory. Maximum of 3)

You must supply details of at least one Academic or Professional referee (as One recommendation letter is mandatory to be able to submit your application file but you can also provide up to a maximum of 3).

For each reference you should provide the name, URL of the referee's home page (if available or the homepage of the institution they belong to), their current position, their **email address** and telephone number with country dialing code and their country. If you wish you can supply the referee's H-factor value.

**Make sure that the email contact is correct or your referee would not receive the instructions nor the link for being able to upload the required Letter of recommendation. If no reference letter is uploaded, it would be impossible to you to submit your application without it.**

Your referee(s) will receive an automatically generated instructions email to his/her contact email asking for a brief report about your achievements. The report must be uploaded onto the application portal before the application closing date, then make sure that the referee you appointed in will be able to do this in time.

Once the reference/recommendation letter has been uploaded you will receive an email notification but you will have no access to the reference document.

Applicants are not allowed to upload the document themselves.

**Make sure that your referee(s) received the instructions with link email by verifying as soon as information are saved on the portal, and uploaded the required recommendation letter before the application deadline.**

**Enter referee's (s') information the soonest as possible to give your referee(s) enough time to write and submit the letter of reference/recommendation.**

In case of technical issue with the upload, or in case the email is not received, the referee (s) and/or you are invited to contact us the soonest at [master-emjmd-idoh@univ-tours.fr](mailto:master-emjmd-idoh@univ-tours.fr) for technical assistance after verifying that referee's email information has correctly been implemented.

## Work experience

This part of the application seeks to establish more about your professional background. We consider internships/traineeships as work experience.

You will be asked to provide details of the organization, country and homepage, the type of employment, (position and area), the start date and duration. You must provide documented proof of your work experience, uploaded to the application portal.

## Language skills

The IDOH programme will be taught in English, apart from the courses in French and Spanish language that will help you enjoy your mobility in Tours and Barcelona. It is important to demonstrate your competence in English.

All applicants must have one of the following qualifications as evidence of their English language ability:

- An undergraduate or higher degree, that was taught and assessed in English in a majority English speaking country as defined by UK Visas and Immigration (<https://www.gov.uk/tier-4-general-visa/knowledge-of-english>)

OR

- An undergraduate or masters degree from a university on the list of approved universities in non-majority English speaking countries

<https://www.ed.ac.uk/studying/postgraduate/applying/your-application/entry-requirements/english-requirements/approved-universities>)

**Degrees taught and assessed in English must be no more than two and a half years old** at the beginning of the degree programme.

OR

- A certificate of English competency from one of the following agencies, at the standard indicated:
- IELTS Academic: total 6.5 (at least 6.0 in each module)
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**Language tests must be no more than two years old at the beginning of the IDOH+ programme**, except for CAE and CPE which must be no more than 3 and a half years old.

## Attachments

Once you have completed the application form you must upload the mandatory attachments.

1. Photo (a recent, personal photo in passport size and style. jpeg, jpg, png or gif formats only)
2. Motivation/Cover letter: A letter written in English explaining your motivation and interest in IDOH. pdf only. There is no length limitation.
3. Passport: scanned copy of the personal information page. pdf only
4. Birth certificate translated into English if necessary
5. Proof of place of residence
6. CV. pdf only
7. Main bachelor certificate
8. Official transcripts for the main bachelor degree
9. Other Bachelor/Master certificate
10. Other Bachelor/Master transcript
11. Other official transcript/certifications
12. Certificate or proof of English proficiency
13. Proof document(s) of work experience

## Submitting application forms

When you have completed all pages of the application form and uploaded all the required documents, you can submit your application by clicking Send your application.

You will then be required to indicate that you make a mandatory declaration:

### Statement of Understanding

*I understand that if I am selected (proposed for a scholarship, put on the reserve list or enrolled on a self-paying basis) my data may be used for the purposes of evaluating the Erasmus Mundus Programme and will be made available to the Agency, the EM National Structures, the EU delegations and the Erasmus Mundus Student and Alumni Association, acting as stakeholders of the programme.*

*I declare that I have not applied to more than 3 Erasmus Mundus programmes (including*

*this one).*

*I declare that I have never been the recipient of a scholarship from previous EMJMD or EMM programmes.*

*I declare that all the information in this application is true, accurate and complete to the best of my knowledge and I understand that withholding, misrepresenting, or giving false information will invalidate my application and make me ineligible for admission.*

By submitting the form, you are stating that you have completed the application procedure. You will then have to make the following declaration:

*I hereby declare that the above information is, to the best of my knowledge, correct. I am aware that penalties may be applied in the case of a false declaration.*

You will then be able to submit your application form.

You will receive an email notification indicating that your form has been received and is being processed.

After the closing date for applications, you will be notified about the outcome of your application following a detailed stages schedule.

We look forward to receiving your application for the IDOH+ programme soon!